





## How To Create Anchor Links In ActiveCampaign

Creating Anchor Links in ActiveCampaign will allow users to click on a button and go to the portion of the email the button is linked to. Example: User Clicks Ag Program Update Button and it will move directly to that portion in the email. This is helpful if you send out an all-county program update and users can click to read the sections they are interested in.

Please also note that it is not supported on multiple email clients, as mentioned: "Anchor links are not supported in some email clients: iOS Gmail app, iOS Apple Mail, Outlook app on Android, Outlook app for macOS and AMP Emails."

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Created by

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April 5, 2023

Last Updated

April 5, 2023



## Log Into Active Campaign

## STEP 2

## **Click on Blocks**

| > Blocks           |
|--------------------|
| > Saved Modules    |
|                    |
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Drag highlighted the button blocks into the locations you wish to have your anchor links. Generally, these are at the top of your email so users can click and it will take them to the part of the email that they clicked the button for.

| Previous     Type List Campaign / Newsletter Name | Design Summary Send  | Save and exit Next P                |
|---|--|-------------------------------------|
| Newsletter Title H<br>Month Day, Year             | Here   | Content Global Settings  Structures |
|   | hall has two columns of equal  | Blocks      G Image      Text       |
| etick an<br>add new<br>panel or                   | ryou want to change the width,<br>d drag the black box. If you want to<br>v content, drag in a block from the<br>n the right side. | ∑ Spacer<br>► Video                 |
|   | ing 2<br>will has two columns of equal<br>you want to change the width,  | Social                              |
| click an<br>add new<br>panel ou                   | d drag the black box. If you want to<br>v consent, drag in a block from the<br>n the right side.                                   | 👌 Timer                             |
| Head  |  | א אדאע<br>א RSS                     |
| with I  |  | Made with Tango.us                  |

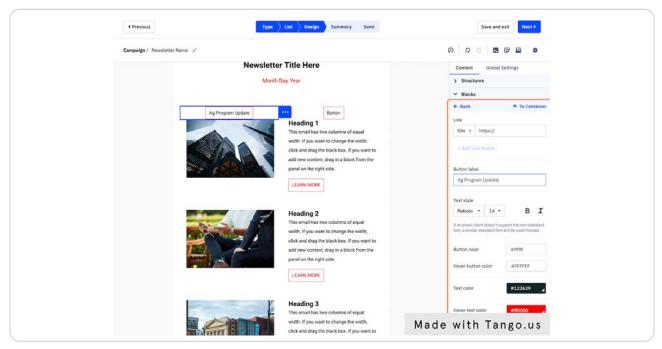
#### STEP 4

## Once the button appears you will need to name your button.

| Campaign / Newsletter Name 🖌 |   | ବ ଘରଅ େ ୦               |
|------------------------------|---|-------------------------|
| Newslette                    | er Title Here   | Content Global Settings |
| Month                        | Day, Year   | > Structures            |
| CONTAINER                    |   | ✓ Blocks                |
| Button                       | Button<br>Heading 1   | ☑ Image                 |
|                              | This email has two columns of equal width, if you want to change the width,               | 🎰 Text                  |
|                              | click and drag the black box. If you want to  |                         |
|                              | add new content, drag in a block from the<br>panel on the right side.                     | 3 Spacer                |
|                              | LEARN MORE  | ▶ Video                 |
|                              | Heading 2   | O Social                |
|                              | This email has two columns of equal<br>width. If you want to change the width,            | Sanner                  |
|                              | click and drag the black box. If you want to<br>add new content, drag in a block from the | ⊘ Timer                 |
|                              | panel on the right side.  | 🖽 Menu                  |
|                              | LEARN MORE  | O HTML                  |
|                              | Heading 3   | 5 RSS                   |

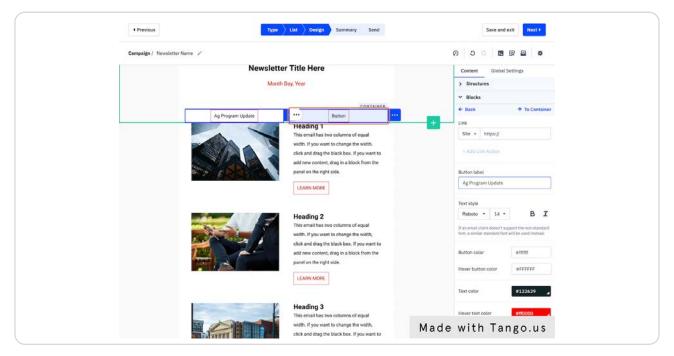


Type name of button - for this example I used the words Ag Program Update



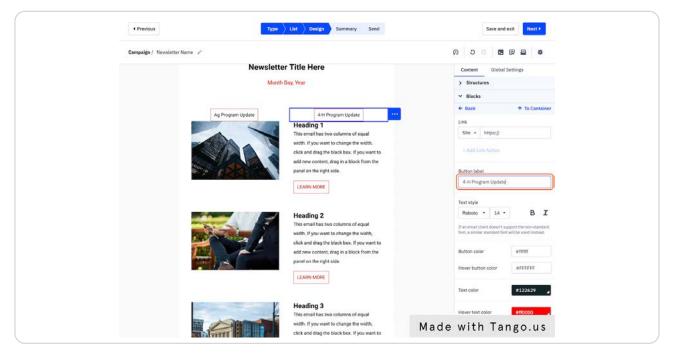
#### STEP 6

## Name the next button



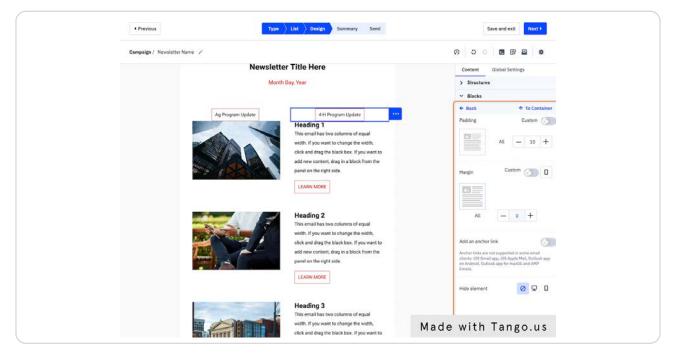


### Give your Button a name

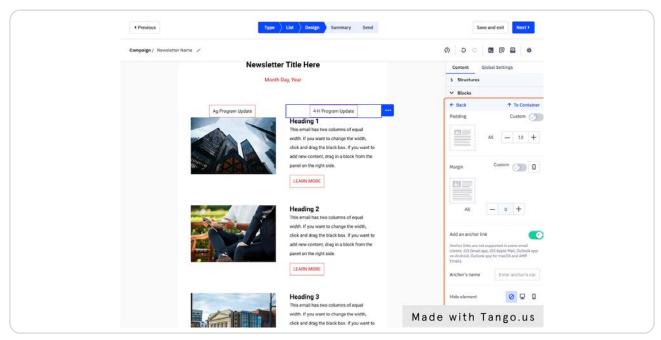


#### STEP 8

## Click on the edit information for the button







## Turn on the slide button to Add an anchor link

#### STEP 10

Give your anchor link a name, we just used the name of the button it is going to link to. It can be whatever you want

| Anchor links are not supp<br>clients: iOS Gmail app, iO<br>on Android, Outlook app f<br>Emails. | S Apple Mail, Outlook app |
|---|---------------------------|
| Anchor's name   | g Program Update          |
| Hide element  | 0 🖵 🛛                     |
|   | Made with Tango.us        |



| ire   | Content Global Settings   |
|---|---|
|   | > Structures  |
|   | ✓ Blocks  |
| 4-H Program Update  | ← Back ↑ To Contair   |
| j 1   | Roboto - 14 - B J   |
| has two columns of equal<br>u want to change the width,               | If an email client doesn't support the non-standa.<br>font, a similar standard font will be used instead. |
| rag the black box. If you want to<br>ontent, drag in a block from the | Button color #ffffff  |
| e right side.   | Hover button color #FFFFF   |

## Click on Back inside the edit box to the right of the screen

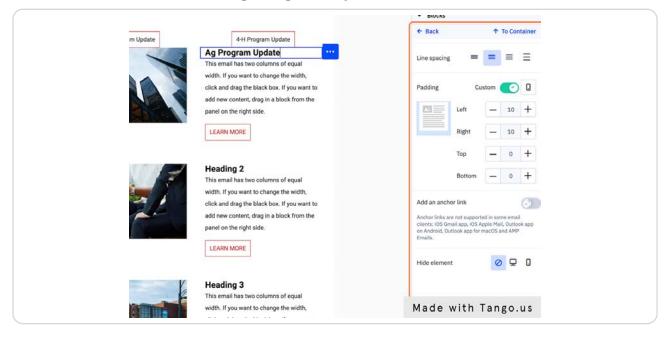
#### STEP 12

# Now we will name the section in our emails that we want to anchor to our button

| Туре          | List Design Summary   | Send          |
|---------------|---|---------------|
|               | ter Title Here<br>th Day, Year  |               |
| rogram Update | 4-H Program Update  |               |
|               | Heading 1<br>This email has two columns of equal<br>width. If you want to change the widt<br>click and drag the black box. If you w<br> | th,<br>int to |

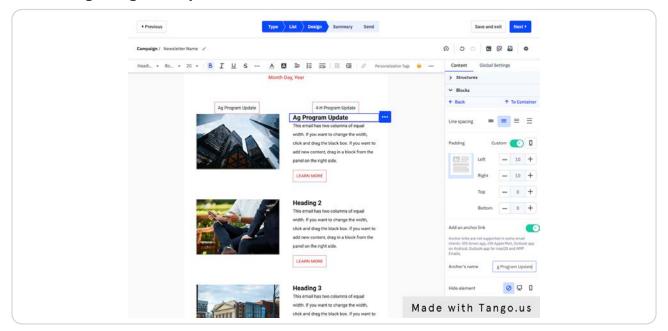


Replace the Heading Name for your article. Remember I used the anchor link name because this is the Ag Program Update.



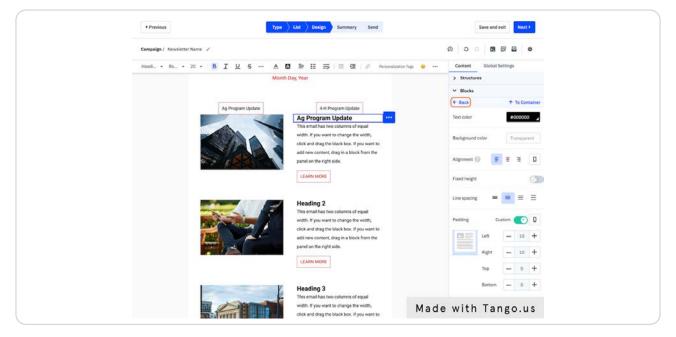
#### STEP 14

Turn on the anchor link slide and name your anchor. We used our heading name "Ag Program Update"





## **Click on Back**



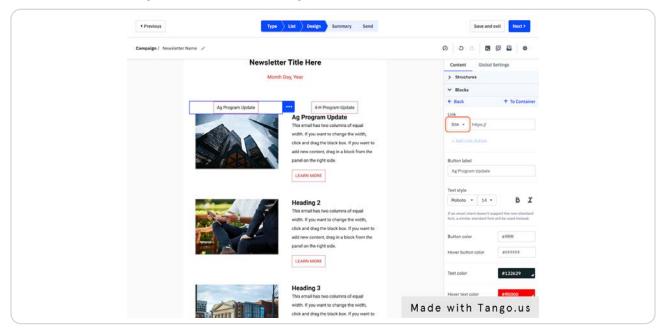
#### STEP 16

Now we want to link our anchor link to the position you want to go to in your newsletter. Our block button is prepared so now we need to click on it so we can edit the button Click on Ag Program Update.

| < Previous      | Type List Design Summ  |
|-----------------|--|
| Campaign / News | letter Name 🖋  |
|                 | Newsletter Title Here  |
|                 | Month Day, Year  |
|                 | Ag Program Update<br>Ag Program Update<br>A H Program Up<br>A H Program Up<br>A G Program Update<br>This email has two columns<br>width. If you want to change<br>click and drag the black box<br>add new content, drag in a t<br>panel on the right side. |
|                 | Made with Tango.us   |



In the edit side for your button go to the link section and click to drop down to the name of your anchor links you created at the bottom



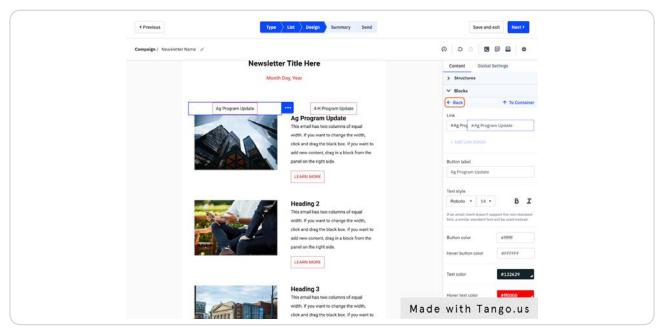
#### STEP 18

Here we can find our named anchor links - select the anchor link tag you want to use. In this example we are using #Ag Program Update.

| on Pinterest       |                    |  |
|--------------------|--------------------|--|
| by Email           |                    |  |
| Anchor Links       |                    |  |
| #Ag Program Update |                    |  |
| Text color         | #122629            |  |
|                    | Made with Tango.us |  |

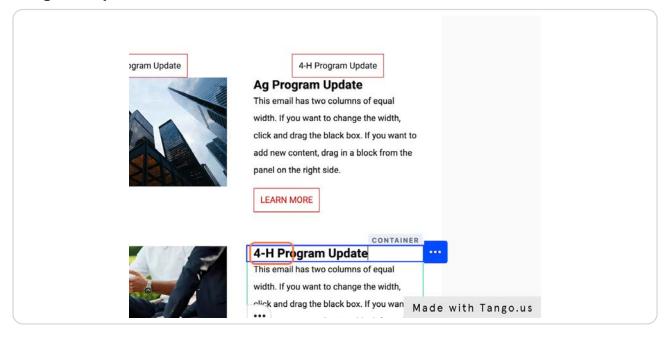


Click on Back, like we have done before to leave the editing section of our block



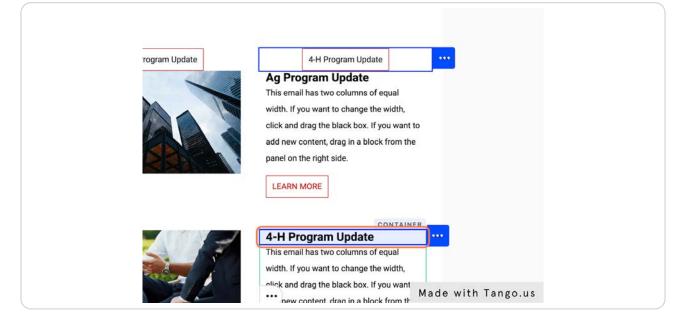
#### STEP 20

# Now we must name our article for Heading 2, Heading 2 will be named 4-H Program Update



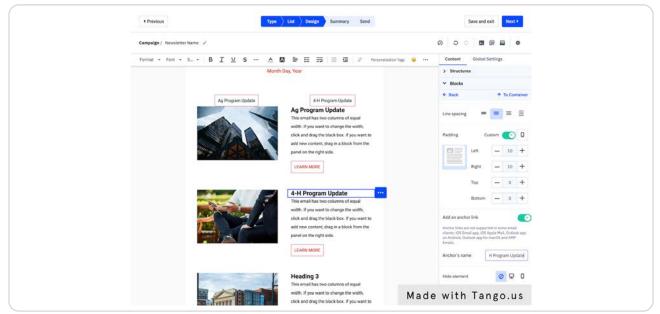


Once we have named our Heading 2 we will Click on 4-H Program Update Heading so we will get the edit box to the right of our screen.



#### STEP 22

In the edit portion on the right-hand side: We need to slide to turn to Add an anchor link. You will then name your anchor link. We named this anchor 4-H Program Update so that it matches our buttons and heading titles.



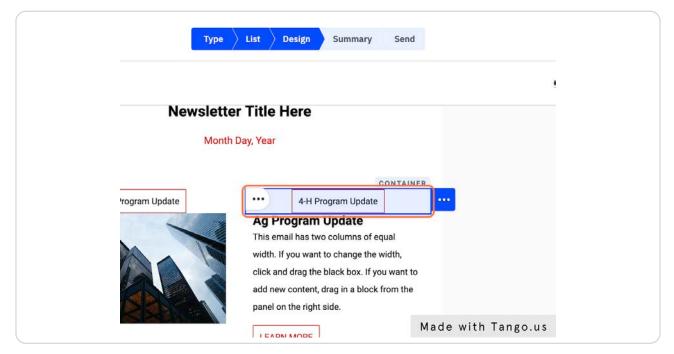


## Click on Back in the edit box

|                   | I I I                               |
|-------------------|-------------------------------------|
| lization Tags 😛 🚥 | Content Global Settings             |
|                   | > Structures                        |
|                   | ✓ Blocks                            |
|                   | ← Back                              |
|                   | Line spacing $\equiv \equiv \equiv$ |
|                   | Padding Custom Ango.us              |

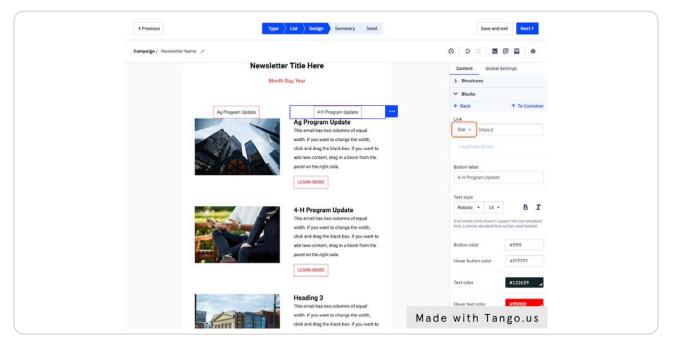
#### STEP 24

## Link your 4-H Program Update button to your 4-H Program Heading/Article





Once your edit button comes up on the right side Click on Site...



#### STEP 26

## A drop-down menu will open Click on Anchor Links and select #4H Program Update

|--|



Our newsletter is finished! Let's send a test email to ourselves to make sure our links and anchors work.

| Save and exit Next >    |
|-------------------------|
| 0 0 C 🖪 Q 🗳             |
| Content Global Settings |
| > Structures            |
| ✓ Blocks                |
| ☑ Image                 |
| Made with Tango.us      |

#### STEP 28

Enter your email address in the test section to get the newsletter in your inbox! Check your test email to make sure your anchors work and that your newsletter is formatted how you would like.



## Created in seconds with



